

(Department of the Interior and Local Government-Region VII) Indicative Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
I. TRAINING EXPENSES													
50202010-00	Meals - COA Entrance Conference	Accounting	YES	NP-53.5 Agency-to-Agency	N/A	N/A	January	January	GoP	8,250.00	8,250.00		
50202010-00	Meals - COA Exit Conference	Accounting	YES	NP-53.5 Agency-to-Agency	N/A	N/A	January	January	GoP	8,250.00	8,250.00		
50202010-00	Meals/Snacks - Recruitment, Selection and Placement meetings	Personnel	YES	NP-53.5 Agency-to-Agency	N/A	N/A	January	January	GoP	48,000.00	48,000.00		
50202010-00	Accommodation/Meals/Snacks - Institutionalization of PRIME-HRM activities	Personnel	YES	NP-53.10 Lease of Real Property and Venue	N/A	N/A	January	January	GoP	46,000.00	46,000.00		
50202010-00	Accommodation/Meals/Snacks - Orientation on the Department's PPAs and other Admin matters for Newly-Hired Personnel	Personnel	YES	NP-53.10 Lease of Real Property and Venue	N/A	N/A	January	January	GoP	14,000.00	14,000.00		
50202010-00	Meals/Snacks - Performance Management System (PMS) and Program on Awards and Incentives for Service Excellence (PRAISE) activities for CY 2023	Personnel	YES	NP-53.5 Agency-to-Agency	N/A	N/A	January	January	GoP	30,000.00	30,000.00		
50202010-00	Meals - Monthly Conference/Staff Meeting	DILG Mandaue	YES	NP-53.5 Agency-to-Agency	N/A	N/A	January	January	GoP	6,396.00	6,396.00		
50202010-00	Meals - Quarterly meeting for Mandaue City Coordinating Committee	DILG Mandaue	YES	NP-53.5 Agency-to-Agency	N/A	N/A	January	January	GoP	3,200.00	3,200.00		
50202010-00	Meals - Monthly CMCC/Cluster Meeting	DILG Cebu City	YES	NP-53.5 Agency-to-Agency	N/A	N/A	January	January	GoP	24,000.00	24,000.00		
50202010-00	Meals - Monthly CMCC/Cluster Meeting	DILG Lapulapu City	YES	NP-53.5 Agency-to-Agency	N/A	N/A	January	January	GoP	9,600.00	9,600.00		
II. ACCOUNTABLE FORMS													
50203020-00	eMDS Checks - Acct. No. 2317-9000-77	Cashiering	NO	NP-53.5 Agency-to-Agency	N/A	N/A	January	January	GoP	7,920.00	7,920.00		
50203020-00	Trust Fund Checks - Acct. No. 3172-1012-66	Cashiering	NO	NP-53.5 Agency-to-Agency	N/A	N/A	January	January	GoP	660.00	660.00		
50203020-00	Training Center Checks - Acct. No. 3172-1013-47	Cashiering	NO	NP-53.5 Agency-to-Agency	N/A	N/A	January	January	GoP	660.00	660.00		
50203020-00	Trust Fund LGA Checks - Acct. No. 3172-1019-32	Cashiering	NO	NP-53.5 Agency-to-Agency	N/A	N/A	January	January	GoP	1,980.00	1,980.00		
III. DRUGS AND MEDICINES													
50203070-00	Over the counter medicines	DILG Lapulapu City	NO	Shopping	N/A	N/A	N/A	N/A	GoP	706.20	706.20		
IV. FUEL, OIL AND LUBRICANTS													
50203090-00	Gasoline for Motor Vehicles	GSU	YES	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	January	January	GoP	605,648.90	605,648.90		
V. WATER													
50204010-00	Purified Drinking Water	GSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	January	January	GoP	153,450.00	153,450.00		
50204010-00	MCWD Water Bill	GSU	YES	Direct Contracting	N/A	N/A	January	January	GoP	6,600.00	6,600.00		
50204010-00	Purified Drinking Water	DILG Lapulapu City	NO	Shopping	N/A	N/A	January	January	GoP	5,940.00	5,940.00		
VI. ELECTRICITY													
50204020-00	Electricity Bill	GSU	YES	Direct Contracting	N/A	N/A	January	January	GoP	1,584,000.00	1,584,000.00		
VII. POSTAGE AND COURIER													
50205010-00	Mailing of ordinary and express registered mail from Cebu City to Luzon, Visayas and Mindanao	Records	YES	NP-53.5 Agency-to-Agency	N/A	N/A	January	January	GoP	75,900.00	75,900.00		

VIII. TELEPHONE-LANDLINE											
50205020-02	Office Telephone-Landline	DILG Cebu City	NO	Direct Contracting	N/A	N/A	January	January	GoP	31,200.00	31,200.00
50205020-02	Telephone-Landline	GSU	YES	Direct Contracting	N/A	N/A	January	January	GoP	1,320,000.00	1,320,000.00
IX. OTHER PROFESSIONAL SERVICES											
50211990-00	Honorarium for LRI activity	Personnel	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	January	January	GoP	50,000.00	50,000.00
X. OTHER GENERAL SERVICES											
50212990-99	Pest Control	GSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	January	January	GoP	66,000.00	66,000.00
50212990-99	Security Services	GSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	January	January	GoP	792,000.00	792,000.00
50212990-99	Annual Physical Exam-Laboratory tests for 300 pax	Personnel	NO	NP-53.9 - Small Value Procurement	N/A	N/A	July	July	GoP	300,000.00	300,000.00
XI. REPAIRS AND MAINTENANCE											
50213040-01	Buildings and Facilities	GSU	NO	NP-53.9 - Small Value Procurement	N/A	N/A	January	January	GoP	369,600.00	369,600.00
50213060-01	Vehicle	GSU	YES	Direct Contracting	N/A	N/A	January	January	GoP	233,640.00	233,640.00
XII. PRINTING AND PUBLICATION											
50299020-00	Tarpaulins	LGMED	NO	NP-53.9 - Small Value Procurement	N/A	N/A	January	January	GoP	330.00	330.00
50299020-00	Annual Report (Hardbound)	DILG Mandaue	NO	NP-53.9 - Small Value Procurement	N/A	N/A	January	January	GoP	5,000.00	5,000.00
50299020-00	Annual Report	DILG Cebu City	NO	NP-53.9 - Small Value Procurement	N/A	N/A	January	January	GoP	5,000.00	5,000.00
50299020-00	Annual Report	DILG Lapulapu City	NO	NP-53.9 - Small Value Procurement	N/A	N/A	January	January	GoP	5,000.00	5,000.00
XIII. TRANSPORTATION AND DELIVERY											
50299040-00	Freight forwarder for DILG-7 documents and cargoes	Records	NO	NP-53.9 - Small Value Procurement	N/A	N/A	January	January	GoP	44,000.00	44,000.00
XIV. SUBSCRIPTION											
50299070-00	Newspaper - monthly subscription	DILG Mandaue	NO	Shopping	N/A	N/A	N/A	N/A	GoP	3,600.00	3,600.00
50299070-00	Newspapers and magazines	DILG Cebu City	NO	Shopping	N/A	N/A	N/A	N/A	GoP	3,600.00	3,600.00
50299070-00	Newspaper	DILG Lapulapu City	NO	Shopping	N/A	N/A	N/A	N/A	GoP	3,509.00	3,509.00
50299070-00	Various Local and National Newspapers	GSU/RO7	NO	Shopping	N/A	N/A	N/A	N/A	GoP	23,688.50	23,688.50

TOTAL **5,897,328.60**

Prepared by:



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BAC Secretariat

Certified Funds Available:



AO V JOSETTE L. BELDA

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Recommended for Approval:



ATTY. FERDINAND R. ALBAÑO

Chairperson, BAC

Approved by:



LEOCADIO T. TROVELA, CESO III

Regional Director

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