



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Sudlon, Lahug, Cebu City

**INVITATION TO BID
FOR THE
PROVISION OF PRINTING SERVICES FOR INFORMATION &
EDUCATION CAMPAIGN (IEC) MATERIALS ON COVID – 19
VACCINES
BAC IB No. 2021-03**

1. The *Department of the Interior and Local Government Region VII*, through the **Local Government Academy (LGA) LDDAP ADA No. 2021-03-051-0424 and Support for the Local Governance Program (SLGP) SR 2020-08-1573** intends to apply the sum of **One Million Four Hundred Twenty Eight Thousand Seven Hundred Forty Six Pesos (P1,428,746.00)** being the Approved Budget of Contract (ABC) to payment under the contract for the **“PROVISION OF PRINTING SERVICES FOR INFORMATION & EDUCATION CAMPAIGN (IEC) MATERIALS ON COVID – 19 VACCINES”**.

Bids received in excess of the ABC shall be automatically be rejected at bid opening.
2. The *Department of the Interior and Local Government Region VII* now invites bids for the **“PROVISION OF PRINTING SERVICES FOR INFORMATION & EDUCATION CAMPAIGN (IEC) MATERIALS ON COVID – 19 VACCINES”**. Delivery of the Goods is required **within 30 calendar days from the issuance of Notice to Proceed (NTP)**. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary *“pass/fail”* criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from the **BAC Secretariat, Department of the Interior and Local Government Region VII** and inspect the Bidding Documents at the address given below during **9:00 A.M. to 4:00 P.M. (Mondays – Fridays)**.

5. A complete set of Bidding Documents may be acquired by interested Bidders on **June 23, 2021 to July 12, 2021** from the given address and website(s) below, **and upon payment of the amount of Two Thousand Pesos (P 2,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees **in person**.
6. The **Department of the Interior and Local Government Region VII** will hold a Pre-Bid Conference on **July 1, 2021 (Thursday) 1:30 P.M. at DILG 7 Regional Office – Panaghiusa Conference Room (2nd floor)**, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **1:00 P.M. on July 13, 2021 (Tuesday)**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 13**.
9. Bid opening shall be at **1:30 P.M. on July 13, 2021 (Tuesday)**, at the **DILG 7 Regional Office – Panaghiusa Conference Room (2nd floor) Sudlon Lahug, Cebu City**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. All prospective bidders shall make a short presentation of their eligibility documents during the bid opening process for legal and technical requirements only (1st Component Documents)
11. The **Department of the Interior and Local Government Region VII** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. COVID-19 Safety Protocols must be observed, more specifically:
 - a. Wearing of Face Mask and Face Shield
 - b. Mandatory Sanitary Foot bath and Temperature Check (must be 37.4 degrees Celsius and below) upon entry
 - c. One meter Social Distancing and observance of seating arrangement
 - d. Only one representative per bidder shall be allowed entry in the DILG 7 Building

Non-compliance shall result to adverse consequences relative to the intent to submit their bid and to participate in all of the bidding activities.

13. For further information, please refer to:

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Sudlon, Lahug, Cebu City
dilgregion7_cv@yahoo.com
(032) 253-5481
<http://region7.dilg.gov.ph/>

14. You may visit the following website(s):

For downloading of Bidding Documents: <http://region7.dilg.gov.ph/>

June 22, 2021

ATTY. FERDINAND R. ALBAÑO
BAC Chairperson 